

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 7th SEPTEMBER 2020 HELD VIA
ZOOM**

ATTENDANCE: Cllrs Detsiny – Chairman, Achurch, Coulter, Dunning, Harries, Hunt, Nolan, Osborn, Sarney, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

BUCKINGHAMSHIRE COUNCILLOR: None

MEMBERS OF THE PUBLIC: 7

1) Apologies for absence

None.

2) Declarations of any personal or prejudicial interests

Councillor Achurch declared an interest regarding planning application reference 20/07017/REM.
Councillor Detsiny declared that he did not feel comfortable chairing discussion relating to the planning application with regard to Rackleys Farm (20/06339/FUL) and asked Councillor Coulter to take the Chair for Public Questions and this item.

Councillor Coulter took the Chair at this point.

MEETING CLOSED FOR PUBLIC QUESTIONS

A number of parishioners participated in the Zoom Meeting and expressed their strong objections to the current Planning Application that had been submitted with regard to Rackleys Farm. It was asked that the Parish Council should record their belief that in this instance it had not represented the views of the Cadmore End community.

MEETING RE-OPEN

3) Planning: i) Comments re the below planning application

20/06339/FUL	Rackleys Farm Marlow Road Cadmore End	Demolition of existing rear extensions and erection of storm porch to front, two storey rear extension and change of use of existing farmhouse from dwelling houses (use class C3) to 6-bedroom hotel accommodation for guests in connection with use of Rackleys Farm as a wedding venue (use class C1)
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The Parish Council had considered this planning application at its meeting on 6th July 2020. Comments were agreed and submitted to Buckinghamshire Council.

Council noted the concerns expressed by parishioners that in this instance it was not representing their views regarding the above planning application.

Council also noted that the planning application will be considered by West Buckinghamshire Area Planning Committee on 15th September 2020.

Councillor Coulter stood down as Chair at this point and Councillor Detsiny resumed as Chair.

ii) To consider new planning applications

20/07116/FUL	Bank Cottage Handleton Common Lane End HP14 3LA	Householder application for the erection of single storey side extension No objections.
20/07017/REM	Land Between Clinkard Place And Stables	Reserved matters application for appearance , landscaping, Layout, scale with no environmental statement required and

21/2020

Action –
Clerk

Action –
clerk

	Church Road Lane End	addressing drainage matters, landscape and ecology and parking pursuant to outline planning permission 18/05920/OUT No objections.	22/2020
20/07054/CTREE	2 Sycamore Cottages Church Road Lane End	Pollard x 4 Oak (O1 - (O4) and 6 x Sycamore (S1-S6) No objections.	
20/07033/CTREE	Hide Away Ditchfield Common Lane End	Fell x 1 Poplar (T1) No objections.	
20/06971/FUL	Fingest Grove Finings Road Bolter End	Householder application for works to internalise existing balcony structure to form a study at first floor with fenestration alterations No objections.	
20/06858/CTREE	Wycombe Court Farm Church Road Lane End	Fell 1 x Abies pinsapo and 1 x Leyland cypress No objections.	
20/06607/VCDN	The Haven Marlow Road Lane End	Variation of condition 2 (plan) attached to PP 20/05431/FUL (Demolition of existing dwelling and erection of 2 x semi-detached dwellings together with a modified crossover and a new crossover) Comments : Council have already forwarded comments relating to the semi-detached housing proposal and our comments are as before. With regards to the proposed additional cross-over on to the Marlow Road, we consider that there is a confluence of drop kerb accesses at this location and it would seem inappropriate to add another. However, we would consider this to be a Bucks Highway issue and will accept their judgement.	
20/06570/FUL	Kingsclere Marlow Road Lane End	Householder application for demolition of existing garage/workshop and construction of detached two storey workshop/store/home office No objections.	

4) **Minutes –** Approval of the Full Parish Council Meeting on 6th July
Council approved the minutes. The Chairman will sign the minutes at a later date.

Action –
clerk / cllr
Detsiny

5) **Finance -** i) Approval of the accounts for July 2020 (retrospective).
Council approved the expenditure of £7,949.33. Council noted the income was £0.00. Council noted the current account closing balance of £128,094.82.

Action –
clerk

ii) Approval of the accounts for August 2020
Council approved the expenditure of £20,619.73. Council noted the income was £1580.17. Council noted the current account closing balance of £121,616.24.

Action –
clerk

iii) To consider the revised NALC salary point scale increases, backdated April 20.
Council approved an increase in the Clerks scale point from SCP 28 to SCP 29 and, in line with the National Joint Council for Local Government Services (NJC) recommendations and agreed to adopt the new pay scales backdated to April.

iv) To agree to replace the knocked down street lighting column 90 Archers Way and to submit an insurance claim (retrospective)
Council approved the replacement street column.
The Clerk has submitted an insurance claim and this has been approved and paid.
Based on the costs provided net of the £250 policy excess and VAT, this is a total of £1,491.70.

Action –
clerk

v) To agree to replace the lantern, street lighting column 56 Widdenton View
(retrospective)

<p>To remove the existing lantern as the bowl has fallen off and the retaining clip is broken. SSE are unable to obtain replacement parts as this model of lantern is now obsolete. The existing lantern will be disposed of off-site.</p> <p>To supply and fit to the existing lighting column bracket 1 no. side entry mounted ASD Lighting Highway Diamond Elite 16 neutral white (4000k) LED lantern with 400mA driver (19w CLO), S4 optic and 35 lux nema mounted all night photocell control. To also fit isolator and replace equipotential earthing if required.</p> <p>Quote £370.01 plus VAT</p> <p>Council agreed to replace the lantern.</p>	23/2020
<p>6) Update re the Chalky Field site</p> <p>Councilor Coulter reported that the developer has discussed a pre-planning application with Buckinghamshire Council. The developer has however now proposed adopting a market valuation approach for their purchase of the site. This is a departure from the arrangement previously agreed and, due to commercial confidentiality, the Parish Council will discuss this in closed session.</p>	
<p>7) Tree works - i) Lane End Village Green</p> <p>Council has received a quotation for the works. Cllr Achurch will contact another contractor and obtain a second quotation. This will be discussed at the October meeting.</p>	Action – cllr Achurch
<p>ii) Land off Ridge Close</p> <p>Council has received a quotation for the works. Cllr Achurch will contact another contractor and obtain a second quotation. This will be discussed at the October meeting.</p>	Action – cllr Achurch
<p>8) Parish Council Insurance</p> <p>An insurance quotation of £4530.00 has been submitted. Council approved the insurance renewal with Came and Company.</p>	Action – clerk
<p>9) To consider the Lane End Kebab Van street trading application</p> <p>Council has received a street trading application from Buckinghamshire Council in relation to the proposed kebab van at Edmonds Road.</p> <p>A small group of Councillors met with the owners of the kebab van and their plans were explained. They have adjusted their opening and closing times and put measures forward re litter.</p> <p>Council were supportive of the application and Councillor Nolan agreed to draft comments to be submitted.</p>	Action – clerk / cllr Nolan
<p>10) Finings Road Car Park</p> <p>A Parishioner has raised numerous concerns regarding the trailers and vehicle repairs in Finings Road car park. The Parishioner has on many occasions contacted Wycombe District Council (now Buckinghamshire Council) regarding this matter and has been frustrated by the lack of response.</p> <p>Council agreed that they would support the Parishioner with their complaint to Buckinghamshire Council and unless some positive action is taken, it may consider supporting any formal complaint to The Ombudsman.</p> <p>Buckinghamshire Council have been patrolling the car park more frequently and the Parish Council has been advised that tickets have been issued on vehicles staying over 2 hours.</p>	Action – clerk
<p>11) Allotments i) Draft tenancy agreement</p> <p>Unfortunately, Cllr Wright experienced technical issues participating in the Zoom Meeting and therefore this agenda item was deferred until the October Meeting.</p> <p>ii) Allotment rent</p> <p>Council agreed to hold the allotment rent for 2020/21. The rents are £21 for a small plot, £40 for a large plot and parishioners in receipt of a pension receive a 50% discount.</p>	Action – clerk
<p>12) Lane End Playing Fields- General update</p> <p>It was reported that Polaris Groundcare have withdrawn their sponsorship of grass cutting at the playing fields. Council will discuss the appointment of a new contractor at the October Meeting.</p> <p>The Pavilion re-opened in July and there are now 2 people newly employed by LESA as part time members of bar staff.</p> <p>It was reported that the refurbishment of the new bar area could cost up to £10,000. This would be paid for by LESA</p> <p>There are now over 300 members.</p> <p>Cllr Harries thanked all of the Committee Members who have committed time and knowledge to make the playing fields and pavilion such a valuable asset for the whole community.</p>	Action – cllrs Harries / Coulter
<p>13) Clerk's report</p> <p>The items below summarise the Clerks activities since the last meeting.</p>	Action – clerk

<ul style="list-style-type: none"> i. The External Auditor has signed off the 2019/20 audit. In their opinion the Council is working within proper practices and no concerns have been raised. ii. Forge Cottage contacted me with concerns about some large trees on Moorend Common, overhanging their garden. I have contacted SSE regarding the trees as they are above the power line. Awaiting their response. iii. I have ordered 30 x posts for the village green. The cost was £755.40 inc VAT and delivery. Ordered under clerk's expenses. iv. Awaiting information re the water troths for the village green. v. The main part of the fallen tree trunk is still on the site behind Ridge Close. I have asked Cherry Wood Tree Surgery if this can be taken away, but they cannot remove this due to its size. I have asked Ridgeway Woodlands, awaiting their reply. vi. Allotment tenants at the Sandyfield site were concerned about more people accessing the allotments than usual and various items that have gone missing. They have purchased a padlock. vii. It was reported that brick posts have been installed on the entrance to track to Sandyfield allotments. viii. The responses from Councillors re Strawberry Grove using the Harris Garden area for additional tables & chairs was positive. My response to Buckinghamshire Council reflected this, I asked them to ensure there were bins etc for rubbish. ix. I have received complaints about nails being found in vehicles tyres whilst parked on Ditchfield Common. x. An individual was threatened when parking in Ditchfield Common car park. The Police are aware. xi. Due to a recent altercation between another resident and this individual, the Parish Council has been asked to confirm the parking situation on Ditchfield Common. LEPC has been asked whether there is some simple/cheap slot demarcation we can look at to stop the poor parking issue. (Difficult to paint given the surface, but maybe small embedded/painted cobbles stones might assist) Clear And consistent signage, with authority references might also assist. Cllr Stewart will look at this and report at the October meeting. xii. I have organised for Japanese Knotweed to be sprayed in several areas around the Parish. xiii. Buckland Landscapes has carried out the pond clearance works. xiv. Residents have contacted me about 2 abandoned cars in the village. These have been reported to the police. xv. Concerns were raised about trees on Moorend Common near Victoria Cottage and Forge Cottage. Ridgeway Woodlands inspected the trees and provided reports. The Moorend Common Volunteer Warden has arranged for some tree works be carried out by a contractor working on behalf of SSE and having completed a recent tree survey there has been a number of sites identified in Moor End Common SSSI site that require tree cutting. xvi. I have submitted reports of overgrown hedges on fixmystreet. 	<p>24/2020 Action – clerk</p> <p>Action – clerk</p> <p>Action – Cllr Stewart</p> <p>Action – clerk</p> <p>Action – clerk</p>
<p>14) Invitations to Meetings, Correspondence & Reports received Council noted the correspondence received.</p>	<p>Action – clerk</p>
<p>15) Matters raised by Councillors Cllr Osborn raised concerns about parking on Harris Garden. The Parish Council discussed the possibility of wooden posts. The Clerk will contact Buckinghamshire Council. Cllr Nolan reported that the Parish Council needs to identify a dozen possible charging points around the parish suitable for vehicle electrical charging stations. This will be discussed at the October meeting.</p>	<p>Action – cllr Nolan</p>
<p>Meeting to be closed in accordance with LGA 1972, ss 100 and Public Bodies (Admission to meetings) Act 1960 to discuss –</p>	
<p>16) Land adjoining Land End Playing Field</p>	

17) Chalky Field

NEXT MEETING: Full Parish Council Meeting will be held on Monday 5th October 2020 venue or Zoom meeting link to be confirmed.

Meeting closed at 21.10

The Chairman.....Date.....