

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON MONDAY 2nd MARCH 2020 IN THE
PAVILION AT LANE END PLAYING FIELDS**

ATTENDANCE: Cllrs Coulter – Acting Chair, Dunning, Harries, Osborn, Sarney, Stewart and Wright.

CLERK: Mrs Hayley Glasgow

DISTRICT COUNCILLOR: None

MEMBERS OF THE PUBLIC: 6

<p>1) Apologies for absence Cllrs Detsiny, Achurch, Hunt & Nolan.</p> <p>2) Declarations of any personal or prejudicial interests None.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS - MEETING RE-OPEN</p> <p>3) Minutes – i) Approval of the Full Parish Council Meeting on 3rd February 2020. Council approved the minutes to be a true and accurate and record.</p> <p style="padding-left: 40px;">ii) Approval of the Closed Session Meeting on 3rd February 2020. Council approved the minutes to be a true and accurate and record.</p> <p>4) Matters Arising The Chairman drew attention to a matter raised by a parishioner at the last meeting who had asked the question as to why the Lane End Sports Association (LESA) is a private members club.</p> <p>The Chairman stated that regrettably it is a popular misconception that the LESA is a private members club. Whilst it is true that LESA is a members club, membership is open and available to all in our community for a nominal membership fee of £1.00.</p> <p>However it is also important to understand the basis on which LESA is a members club and that, in common with many other clubs of this type, LESA holds what is known as a Club Licence. This Licence enables LESA to operate a bar facility on a flexible basis whilst observing all of the necessary requirements for the sale of alcohol. The only alternative would be a Premises Licence, similar to that held by pubs, which would impose additional and onerous requirements on LESA and make it difficult for it to continue to operating a bar. Furthermore, it is important to note that LESA is legally registered as “A Company Limited By Guarantee and Not Having a Share Capital”. To this extent any surpluses (profits) made by the Association are not distributed to members but reinvested in improving the amenities and facilities that are available at the Playing Fields.</p> <p>5) Finance - i) Approval of the accounts for February 2020 Council agreed the expenditure of £9,023.53. It was noted the income received is £1,371.55. The Closing Balance as of 24 February is £81,464.24. Council approved the Income and Expenditure Report.</p> <p style="padding-left: 40px;">ii) Financial Regulations Council approved the updated Financial Regulations.</p> <p style="padding-left: 40px;">iii) Holy Trinity Church Council approved a donation of £2405.53.</p> <p>6) Village Green - i) To consider purchasing grass marker posts Parishioners have put some proposals forward for consideration re the village green. It was agreed that Cllr Stewart would meet with the Parishioner’s to discuss this project in more detail.</p> <p style="padding-left: 40px;">ii) To consider purchasing a planter It was agreed that Cllr Stewart would meet with the Parishioner’s to discuss this project in more detail.</p> <p style="padding-left: 40px;">iii) To consider purchasing a lawn mower It was agreed that Cllr Stewart would meet with the Parishioner’s to discuss this project in more detail.</p>	<p>06/2020</p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Clerk</p> <p>Action – Cllr Stewart.</p> <p>Action – Cllr Stewart.</p> <p>Action – Cllr Stewart.</p>
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iv) To consider the advice re the trees

It was agreed that Cllr Stewart would meet with the Parishioner's to discuss this project in more detail.

7) Grass Cutting Tender

Council agreed that the grass cutting tender documents will be submitted to 5 contractors. The return deadline to be Friday 27th March and will be considered by Council at the next meeting.

8) Land lying to the North of Ridge Close – to receive tree safety inspection report and Quotations for works

Oak T5 fell in November 2019 onto the shed/fence of a property on Bassett Road, the tree has now been removed.

There are 2 Oak trees and 2 Ash trees remaining on this site, all of which are under a tree preservation order.

Ridgeway Woodlands carried out a tree safety inspection report and WDC have been advised that Council is seeking quotations for works to be carried out re the TPO on all 4 remaining trees.

Cherry Tree wood Surgery submitted the following quotation:

T1 ash tree to be removed to ground level

T2 oak tree remove long lower branch due to rot hole and also 2 pieces of deadwood over drive

T5 reduce over hanging branches from drive and also to balance other branches due to tree balance

T4 ash tree to be cut down to suitable level which I suggest 50% to allow to re-sprout

With all waste removed from site

The total quotation is £2000. Council approved this quotation subject to WDC agreeing that the work can be carried out.

There were also recommendations from Ridgeway Woodlands for work on trees in Oakshaw Wood as follows:

Oak - de-limb, top & sectional fell - semi-mature tree on edge of wood by the pavement with a large patch of necrotic bark on the lower part of the trunk;

Oak - de-limb, top & sectional fell - similar sized adjacent tree with a smaller patch of necrotic bark, some die-back in the upper canopy and some fungus on the main stem near the spring of the crown;

Ash - fell - small ash saplings between the above trees and the pavement that lean out over the pavement & have canker plus show diagnostic symptoms of Ash Die Back;

Oak – cut section out of ivy;

Hire & operate suitable equipment to chip material <6" diameter in situ;

Leave larger material as deadwood habitat clear of pavement;

Leave site in a tidy condition:

Total quotation - £750.00. Council approved this quotation.

9) Request for reduction of an oak tree on Moorend Common

The tree is overhanging the gas tank of Pond Cottage and the owners have been advised that the tree should be reduced.

Reduce 1 oak tree by approx. 3 – 4 metres to balance tree. All debris cleared. Cherrywood Tree Surgery quoted £400.00. Council approved this.

10) Chalky Fields update

There were 14 bids for the purchase of the Chalky Field Site. Council met with the 3 highest bidders. Council accepted the highest bid and therefore achieved the best price for the site. Deriaz Campsie are currently working on the Heads of Terms with the developer chosen and the developer is undertaking due diligence. Council sought advice from Deriaz Campsie regarding reports from a Parishioner concerning the Thames Water Pumping station. The advice is that Council should not prejudice the due diligence process and therefore should not raise this matter with the developer at this current time. Council agreed to being guided by the advice given by Deriaz Campsie.

07/2020
Action – Cllr
Stewart.

Action – Clerk

Action – Clerk

Action - Clerk

Action – Clerk

Action – Clerk

Cllr Stewart.

11) Lane End Playing Fields - General update

V E Day celebrations are taking place at Lane End Playing Fields on 8th and 9th May 2020. It has been reported that there is a problem with the water main services at The Playing Fields. The water main has yet a further leak and this is again causing water to run down The Row. Cllr Stewart will work on this and it is likely that the water main will need to be replaced.

12) Clerk's report

The items below summarise the Clerks activities since the last meeting.

1. Councillor Hunt and The Clerk are in the process of putting together a post for the Lane End Facebook site re CITV.
2. LESA to advise the RBL and Scouts of the planned V E day events and their involvement is welcomed.
3. A request has been sent to TFB and they plan to install the speed tubes in Cadmore End.
4. Council has received several correspondences from a parishioners regarding the overflow sewer onto the Chalky Field site in December 2019. The Clerk contacted Thames Water regarding this, and they have confirmed there currently is no blockage in the sewer. In December 2019 there was a power failure, and this may have caused a hydraulic overload with rainwater and this overflowed into Chalky Field. Thames Water are sending a team out asap to clean this up.
5. Cllr Detsiny emailed WDC regarding the rubbish and toilets in Finings Road car park. Cllr Teesdale has also sent an email.
6. The Clerk has given approval to Mike Henson for the new model website.
7. The Clerk has emailed the West Wycombe Estate about installing additional posts on Handleton Common. Awaiting a reply.
8. There was a concrete post with exposed wires which had been knocked over on Church Road towards Moorend Common. The Clerk contacted NT Gas and an engineer attended.
9. The Clerk has returned the signed Devolved Services Agreement to BCC for mowing of the verges.
10. The Clerk returned the signed Devolved Services Agreement to WDC for mowing of Lammas Way.
11. The Clerk has advised LEYCC that they can go ahead with changing the syphons in the toilets to prevent further overflows.
12. LEYCC advised that their canopy blew off in the strong winds, this will need to be repaired.
13. The Clerk chased TFB regarding the streetlight that was supposed to be installed outside Norths Garage. They advise that Norths Garage own the land where the streetlight was originally position and do not want it there. They are looking into positioning the new streetlight opposite on the High Street.
14. Council received a letter from Thames Water stating that Bank House has requested a water connection and they will access the connection from School Lane (private lane) taking the connection to Finings Road. School Lane will be closed for 3 – 5 working days. Thames Water will undertake the traffic management.
15. Council has received an email from a Parishioner asking if number 7 Ditchfield Cottages has taken PC land. Councillor Osborn and The Clerk looked at the map and Cllr Osborn visited the site and we agree that the owner has possibly taken a few inches of land but this does not appear to be Parish Council owned land.
16. A committee has been set up to run the village fete. A facebook group has been set up and they are looking for volunteers. The contact email address is levfads@outlook.com
17. Council has been asked if the Parish Council would be happy for the village fete to be held on Ditchfield Common on Saturday 13th June. The Clerk has given permission.

Action -
Cllr Hunt / The
Clerk

Action – Clerk

18. Council is awaiting details from WDC re the election's forms. The forms will be available from 31st March and must be hand delivered to WDC by 7th April.

19. AED inspections carried out and on-line forms submitted.

20. The Clerk has reported several streetlights to TFB / SSE that are not working.

21. The Clerk has reported an issue with a streetlight outage on Saxhorn Road – these belong to Red Kite.

22. Next Meeting – Monday 6th April 2020.

Action – Cllrs
Stewart /
Osborn

12) Invitations to Meetings, Correspondence & Reports received

Councillors Stewart and Osborn will meet with the property owners of April Cottage to discuss their plans re the driveway.

Action - Clerk

13) Matters raised by Councillors

None.

15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

<u>20/05273/FUL</u>	HTS Management Centre Church Road Lane End	Erection of single storey rear extension to existing restaurant, single storey detached outbuilding for use as games room, single storey detached residential block, single storey maintenance workshop, 1 x raised decking area to hall and 1 x raised decking area to lodge (retrospective) No comment.
<u>20/05249/FUL</u>	HTS Management Centre Church Road Lane End	Erection of raised walkway linking Reception building to existing Lodge and installation of 16 x freestanding metal balconies in connection with bedroom refurbishments (retrospective) No Comment.
<u>20/05234/FUL</u>	Nineacres Bungalow Fingest Lane Fingest	Construction and provision of new access track from Fingest Lane to serve Nineacres Bungalow and to replace current substandard track No comment.
<u>20/05250/CLE</u>	HTS Management Centre Church Road Lane End	Certificate of lawfulness for existing use of extension to ground floor restaurant used as conservatory completed in August 2013 No Comment.
<u>20/05139/ADRC</u>	17A The Row Lane End	Application for approval of details reserved by condition 3 (materials) pursuant to planning approval 19/06195/FUL No Comment.

NEXT MEETING: Full Parish Council Meeting will be held on Monday 6th April 2020 in the Lane End Sports Association.

Meeting closed at 20.58.

The Chairman.....Date.....