

**LANE END PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING**

Held on 1st February at 7.30 pm in the Sycamore Room of Lane End Village Hall.

ATTENDANCE: Councillors Coulter, Detsiny, Mansell, Nicolson (from 20.10), Osborn, Pullen, Stewart.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 7 including Councillor Jean Teesdale

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| <p>1) To Co-opt a new Parish Councillor and sign the Deceleration of Acceptance Book: Cllr Coulter introduced Cllr Simmons who duly signed the Declarations of Interest and handed over the Registers of Interest.</p> <p>2) Apologies for absence were accepted from: Cllr Harris Cllr Nicolson, he joined the meeting at 20.10.</p> <p>3) To declare any personal of prejudicial interest: Cllr Coulter declared in interest in item 11 – Chairman’s Allowance</p> <p>4)Public Questions: The Chairman closed the meeting for Public Question time A Parishioner asked for information associated with Booker Air Park regarding WDC wanting to build a bigger stadium, the Parishioner asked what’s going to happen and then went on to say if the project goes ahead it will affect Lane End with Noise and Pollution. The Chairman replied WDC are considering various alternatives for the stadium, Daws Hill and somewhere else, there has been a lot of time researching, no decision has been taken, once a decision has been made the Parish Council will then be in a position to give their comments. Apparently Booker airfield is the preferred location for Wycombe Wanderers and the Wasps. This will not be out for public consultation until WDC has made a decision. The Chairman re-opened the meeting at 19.36</p> <p>5)Minutes: Approval of Minutes for Full Parish Council of 12th January 2010, approval of Closed Session Minutes of 12th January 2010 The minutes were agreed as a true and accurate record. The Chairman signed off the Minutes.</p> <p>6) Action point review: To agree those actions discharged and carried forward The Chairman pointed out some actions have been sitting there for 2 years, we need to decide whether to move or to take off actions. Cllr Coulter asked the Clerk to arrange for the HSBC Bond to be looked into. Cllr Stewart suggested having a briefing before the March or April meeting to work through the Actions and see what the back ground is, also decide what is urgent / not urgent. Cllr Stewart has been speaking to contacts to see what could happen in the future with LESA, Cllr Detsiny pointed out there is a Covenant that surrounds the land, any development would need to go back to original owners. Cllr Mansell suggested he works on village car parking with Ross Osborn and would bring their findings to the March Agenda.</p> <p>7) Finance: i) - Approval of payment of Accounts for January 2010 Cllr Detsiny detailed the main items of expenditure. Council resolved to accept the expenditure for the month. ii) Expenditure against budget Cllr Detsiny reported the figures supplied has reassured expenditure is under control and will end the year in a healthy position Cllr Stewart asked if the unused funds could be taken by WDC. The Chairman closed the meeting at 19.47, addressed Cllr Jean Teesdale to check unused funds cannot be taken, and she replied they cannot. Cllr Coulter reopened the meeting at 19.51.</p> | <p>Action Clerk – Action the HSBC Bond. Action – Meeting with Clerk and Cllr Coulter to review actions list before April meeting.</p> <p>Action - Village Car Parking – March Agenda Action – Cllr Mansell to work on village car parking</p> |
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8) Freedom of Information Act

With the agreement of Council, Cllr Detsiny moved this from closed to open session and read a short statement.
He noted that Councillors would be aware that last year, we had long and sometimes difficult conversations and meetings with the Parochial Church Council. At this time the Council had received a request for information from a Parishioner under the Freedom of Information Act.
This information was provided by our Clerk but it had been a long and arduous task to supply everything that had been requested.
The Clerk had advised Council that it should charge the Parishioner for the time involved in complying with the request because of the amount of work involved and because she believed that the request was “vexatious” and in those circumstances our costs should be recouped. She had reached this conclusion after taking advice from BALC and other sources.
The Parishioner was invoiced and re-paid our costs, which were a little over £100.
Cllr Detsiny advised Council that our subsequent interim, but very experienced Clerk, was and still is, uneasy about this. She had only recently attended a course where it had been made clear that one could not normally charge for Freedom of Information requests. Although she therefore believes that we should refund the money, she acknowledges however that one might be able to charge if the request had been formally deemed to be vexatious.
The Council minutes of that time only state that the request was “possibly vexatious”. In other words whilst a number of Councillors may have thought it was vexatious, as Cllr Detsiny confirmed he had himself, the agreed Council minutes do not confirm this.
Cllr Detsiny stated that Council is now confronted by different advice which is potentially conflicting but it was the view of the Chairman and himself that Council should refund the money because in matters of this nature we feel it should give Parishioners the benefit of any doubt. Cllr Detsiny stated that whilst he would have preferred not to be making this recommendation to Council he believed it to be the wisest and most sensible course of action.
In reaching this recommendation he stressed that the apparent contrary advice given by our previous Clerk was genuine and what she strongly believed. Cllr Detsiny stated that he believed it was essential that Council decided on this matter at this meeting because our new Clerk, who of course is still on a very steep learning curve, is having to spend, a great deal of time on this issue which time could be spent on more productive Council Business.
Council resolved that a sum of £109.07 should be accordingly refunded to the Parishioner.

Action – Clerk to send refund

9) Grass Cutting – To consider if Council should put this out for tender and if the number of cuts per year is still appropriate.

Last year grass cuttings was put out to tender in December 2008, the Council appointed Daniel Rooke on a one year term with a maximum of three years.
Council agreed in principle to extend the contract with Daniel Rooke subject to consideration of any proposed increase which would be discussed in closed session.

Action – Grass cuttings increase – March Agenda – Closed Session

10) Committee Structure – To consider the Committee Structure

Cllr Mansell reported he had nothing to discuss regarding the Open Spaces Committee at this time.
The Committee Structure is currently in abeyance. Planning has been brought into the main frame of the meeting and is working well. Cllr Coulter suggested the Council’s projects and priorities should be looked at and someone on the Council should be appointed to take the lead on specific projects. This should be considered again at a later meeting either March or April, and a mini report needs to be produced before May AGM.

Action – Cllr Coulter to action projects and priorities
Clerk to add this to March or April agenda

11) To agree to pay the Chairman’s allowance and to set the figure

Council resolved to pay the figure should be £150 for 2009/10 and 2010/11 for the Chairman’s Allowance

Action – Clerk to give Chairman the 2010 allowance cheque

12) To consider the purchase of a grit bin for Nursery Drive

Residents have experienced difficulty in the snow recently, they haven't been able to get their cars out of the road. Residents have asked if the Parish Council would fund the provision of a grit bin. The Council discussed that Nursery Drive is a private road and therefore the purchase of the grit bin and the re-filling of the grit bin could not be funded by BCC. It was decided the Parish Council would not approve this request as if they did support this one request a lot of other private roads could come forward requesting the same and this would lead to a lot of money being spent.

13) Proposed Pedestrian Refuge – To consider and agree the way forward

Cllr Coulter confirmed that on Wednesday 27/01/10 members from the Parish Council had a meeting with BCC Highways Department. Attendances were Cllr Coulter, Cllr Osborn, Hayley Glasgow (Clerk), Ross Osborn, Ken Edwards, Nigel King (retired traffic engineer), David Lemon (BCC) Ken Moloughney (BCC).

Cllr Coulter reported that under the Delegated Budget Scheme we made a bid in December 2008 for 2 Pedestrian Refuges, one being on Church Road and the other on Park Lane. The bid was agreed in April 2009 and work had to be undertaken by March 2010. In December 2009 BCC Highways Department said they couldn't agree for a Pedestrian Refuge to be put on Church Road as some lorries wouldn't be able to turn. The proposal was to take out the disabled parking bay outside the newsagent or move it over, this would be where there is already limited parking.

It was put to BCC Highways Department that they should look at extending the curbing on the Pharmacy side of the junction, squaring it off would then force people to slow down as they turned into Church Road, BCC Highways Department have agreed to take this away look at it and come back to us.

The Parish Council also learned that there were problems with the Pedestrian Refuge on Park Lane as well, this was a great disappointment. BCC Highways Department has stated the road width isn't sufficient to put a Pedestrian Refuge in. The Parish Council asked if the bus shelter could be moved therefore allowing the Pedestrian Refuge room to be put in place, BCC Highways Department will consider this.

Council agreed that Cllr Coulter should take this matter up with BCC Highways Department. Cllr Coulter Closed the meeting for a few minutes while Cllr Jean Teesdale suggested contacting Cllr Val Letheren, Cabinet Member, Transport, BCC. Cllr Coulter re-opened the meeting.

14) To agree advertising rates for Clarion – rates for 2010

The advertising rates are quite similar compared to those in 2009.

The breakdown includes an increase of £5 for a full page yearly advert in the magazine also an increase of approximately £15 for one off rates.

The Clarion should break even. Village View is another magazine within the Parish, it was discussed that Clarion and Village View can co-exist together

Council approved the increase.

15) Clerk's report: including Correspondence and Reports received (List as pre-reading, items will be circulated by the Clerk on request)

The Clerk added one item to the report which was the new pay procedure. Pay cheques previously were signed monthly at the Planning Committee, since the Parish Council isn't holding Planning Committees at present the Clerk advises it will be more practical for the pay cheques to be signed at the Parish Council Meeting and dated for the 25th of each month. The Clerk will keep the pay cheques in a safe place and will not issue them before this date, the Clerk confirms she has checked the Financial Regulations and this can be changed.

Council approved the change in the pay procedures.

Cllr Coulter asked the Clerk when Natural England will pay their donation towards Moorend Common, the Clerk has already been advised by Natural England the monies would be paid into the account within the next few weeks.

Action – Clerk to send a letter to Si Khan and the Parishioner at Nursery Drive who made the request

Action – Cllr Coulter to write letter to BCC Highways Department.

Action – Clerk to contact Val Letheren

16) Invitations to Meetings and Reports received: To confirm attendees & agreement on Consultations received
Cllr Coulter and Cllr Mansell requested copies of minutes of M40 CEG meeting held on 19/01/10.

Action – Clerk to deliver copies of minutes

17) Matters raised by Councillors:

Cllr Detsiny reported that the Chairman of Moorend Common Conservation Committee wants to put the committee in temporary abeyance, Cllr Coulter wishes to consult more widely and the Parish Council will need to look at this. The Committee meets only once a year and was due to meet in the next 4 weeks, Cllr Detsiny reported we need to find a way forward.

Cllr Nicholson reported on the spending priorities group, he stated we need to move forward, the group needs to meet in the next two weeks.

Cllr Stewart reported that he would like to have a Priorities Group Meeting regarding LESA.

Cllr Simmons reported that he will keep a check on potholes and keep this under review.

He will come back to this at the next meeting, if he feels nothing is being done.

Action - Spending Priorities Group – March Agenda.

18) Planning: To consider new applications and receive Wycombe District Council decisions and Appeals

New Applications

10/05011/FUL – Muzwell Farm – Change of use of part of barn to a single 3 bed dwelling
No Objection in principle –but we would have concerns if parts of the barn will be used for B1 industrial use. It is our recommendation that the previous planning permission is revoked, Cllr Jean Teesdale will check if this can be done.

Action – Clerk – email Cllr Jean Teesdale

10/05022/FUL – The Foundary Cottage – Erection of double garage, refurbishment and alterations to existing cottage to provide 1 x 4 bed and 1 x 3 bed dwellings with associated external and internal alterations

No Objection

10/05109/FUL – The Osborne Arms – Construction of single storey rear extension

No Objection

Hatchett Wood, Shogmoor Lane, Frieth – To consider proposed Traffic Management Plan

Concerns over the heavy goods traffic going to this development and the holding area. The development is going to be at Connells Farm, just outside the village. This will be a big development, a house worth £6million. The deliveries will be between 9.30am and 2.45pm.

Concerns over Moorend Common and the effect of lorries coming through the High Street.

Subcontractors should carry out a dilapidation survey

Council would like assurance that the subcontractor will be held responsible for any

Dilapidation. Council would like to make a formal response to WDC.

Action – Clerk and Cllr Stewart to send formal response on Hatchett Wood.

Decisions

09/07346/FUL – Little Finings – Householder application for conversion of existing stable/store into living accommodation ancillary to main dwelling.

Application Permitted

NEXT MEETING: To confirm that a **Full Parish Council Meeting will be held on Monday 1st March 2010** at 7:30 pm in the Sycamore Room of Lane End Village Hall.

There being no further business the Chairman closed the meeting at 21.31pm

Signed..... (Chair)

Dated.....