LANE END PARISH COUNCIL
MINUTES OF FULL COUNCIL MEETING
Held on 5th January 2009 at 7.30 pm in the Sycamore Room of Lane End Village Hall.

ATTENDANCE: Councillors Wright, Achurch, Coulter, Davis, Detsiny, Dunn, Fitzpatrick, Lumbers, Mansell, Pullen, & Stewart.

CLERK: Mandy Dunning

MEMBERS OF THE PUBLIC: Mr M Binns, Mrs M Binns, Mr P Jennings, HHJ S Cripps, Mr R Dunning, Mr R Monk, Mrs J Osborn, Mr B Edgley, Mrs A Edgley, Mr P Taylor, Mrs J Taylor, Mr I Sparrowhawk, Ms B Twitchen & Cllr J Teesdale. Apologies were received from County Councillor R Woollard.

Note: the meeting was recorded to assist with the capture of the minutes.

Prior to the Business of Council Madam Chairman:

Took the opportunity to present Cllr Pullen with his Long Service Award which had been due to be presented at the last Wycombe District Association of Local Council Meeting.

Then spoke to pay tribute: -
I was very saddened to hear of the sudden death of former Parish Councillor Mr Peter Philp after he had attended our last Full Parish Council meeting. He was a great character and asset to our village and will be greatly missed. A card was sent on behalf of the Parish Council, and a reply received from Mrs Philp.

1) **Apologies:** To receive apologies and to approve reasons for absence. None all members present.
2) **Declarations of Interest:**
   a) Register of Interests: Councillors are reminded of the need to update their register of interests
   b) To declare any Personal Interests in items on the Agenda and their nature
   c) To declare any Prejudicial Interests in items on the Agenda and their nature

(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2)
Cllr Lumbers & Pullen declared an interest in item 18 on the Agenda due to their connection with the PCC.

3) **Public Questions:** The meeting was adjourned for Public Question time.
   Mr Edgley thanked Madam Chairman & Cllr Achurch for their time on 29th December and then read in the main from a pre-prepared paper regarding the PCC grant application, which was circulated to all members of the Council for information. Madam Chairman responded to the questions within. Mr Edgley was clearly not satisfied and on at least two occasions threatened Madam Chairman and the Council with legal action.
   HHJ S Cripps tested his understanding on the status of the grant decision. He then stated his understanding of Prejudicial Interests was for the individual to declare and if this was not done then that individual could be reported to the Standards Board. He also tested his understanding as to how this applied to the situation with the PCC.
   Ms B Twitchen remarked on the loss of the Bus service from Marlow to Stokenchurch via Cadmore End.
   Mr Taylor asked if the District or County Council could be involved.
   Cllr Teesdale stated she would investigate but felt it was unlikely to have any impact.
   Mr Taylor asked if the time of the meetings could be added to the meetings schedule on the notice board.
   Mr Sparrowhawk requested clarification on the situation where a discretionary payment becomes unlawful.
   Mrs Osborn stated that the situation between the two Councils could be eased by some form of mediation, and for the benefit of the Community nothing further was heard about it until it was completely resolved. The meeting was reopened.
4) **Minutes:** Approval of Minutes of 1st (Finance Committee and FPCM) & 15th December 08.
   Agreed as a true and correct record.
5) **Action point review: -** from pre reading summary to agree those actions discharged and carried forward.
   Update: Cllr Stewart advised that the statement of works was not yet complete.
   The Clerk advised the Pedestrian Shelters paper had been sent direct to County by Cllr Coulter and therefore discharged.
   Cllr Pullen advised a list will be forthcoming of suppliers of commemorative plaques.
   Clerk was asked to place the recommendation of the Risk Assessment, Asset Register & Insurance reviews on the February Agenda.
   Cllr Wright confirmed those items discharged, amended and those that were carried forward.

Action: Clerk Done

6) Finance: - Approval of payment of Accounts for January 09. The Council resolved the expenditure for the month on the expenditure schedule. Cllr Stewart having examined the bank reconciliation document enquired where the reserve account monies were lodged. The Clerk advised that these where with Yorkshire Bank in common with the current account. The debate had occurred but a decision has yet to be made about the moving of some monies.	
7) Business Plan Presentation: To receive a presentation on the future plans of Lane End Sports Association. This item was deferred again to the February agenda.	**Action:** FPC to consider & agree.
8) Parish Plan Update: To receive a report on the progress to date of the working groups and next planned actions - Parish Plan Coordinator Cllr Coulter. Cllr Coulter gave a verbal update to Council, and advised that this would be followed up by a written report that could be associated with the Minutes.	
9) Proposed Revised Committee Structure: To consider the draft revised Committee structure (supplied as pre-reading) in support proposed changes to Committee remits and the Revised Standing Orders. The model was considered and after the agreement of two small amendments - Rights of Way to Planning & Transport and Playing Fields as a priority to move under Open Spaces. The current status of the Parish Plan Working groups would not change at this stage. Council resolved this revised structure. Now this structure is agreed the Delegated Powers for those Committees need to be reviewed. Cllr Coulter, Detsiny & Dunn agreed to undertake this and bring it back to Full Council by the March Full Meeting.	**Action:** Cllr Coulter to provide. Done **Note:** A revised model has been produced and is associated with these Minutes. **Action:** Cllrs Coulter, Detsiny & Dunn
10) Wycombe District Association of Local Councils: Proposed revised subscriptions, and membership implications. Cllr Wright advised that currently the subscriptions were £2.00 per head and the proposal is to raise these to £10.00 per Council; however no limit on attendees were mentioned. Cllr Wright posed the question to Council of did it still wish to continue its membership. Council resolved that it did. Cllr Wright proposed that there could be one fixed member attending and one rotating member. Council resolved this. As Cllr Wright was unable to attend the next scheduled meeting on 19th March 2008, it was agreed that Cllrs Pullen and Mansell would attended.	
11) Annual Parish Meeting: To consider and agree initial Agenda items, reports actions and responsibilities. Last year's Agenda was looked at and Cllr Wright stated that points 1, 2, 6 & 7 would clearly remain. The Clerk advised that the liquid refreshments would be dealt with as last year. Any other ideas for including within this Agenda should be provided to the Clerk. Consideration was given to the APM for 2010 being held at Cadmore End Hall the dates 4th, 11th, & 18th were suggested, Clerk to investigate & book if possible.	**Action:** Cllrs Pullen & Mansell **Action:** All Councillors
12) 2009 Meeting Schedule: Provided as information only.	
13) Clerk's report: including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request) Points 4 & .1 Copies to Cllr Mansell Point 7 Does now not require attention. Point 13 Council resolved that it was not interested at this time. Point 15 No takers Point 19 Council resolved not to comment on this consultation paper	**Action:** Clerk. Done
14) Invitations to Meetings and Events received: To confirm attendees. Stepping Stones – No Takers; February Training & Induction if based in High Wycombe Cllr Mansell will attend.	
15) Councillors reports and items for future agenda: Cllr Lumbers asked for an Agenda item for Open Spaces Committee 19th January of Commons Warden replacement Cllr Coulter asked for an Agenda item for Sydney House on the March Full Council Meeting Cllr Achurch advised of the proposed flyers for the Phase II works supplied by the Commons Warden, and passed a copy to Cllr Lumbers for consideration.	
There being no further business the meeting closed at 9.45 pm Signed……. (Chair) Dated……	**Note:** A copy is associated with these Minutes