

LANE END PARISH COUNCIL



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Lane End
HIGH WYCOMBE
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To all Members of the Finance Committee

Closed Session: *In accordance with LGA 1972 Section 100A ss4 & LGA 1972 Section 100B ss2*

You are hereby summoned to attend a Committee Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 6th April 2009 at **7:00 p.m.** for the purpose of transacting the following business.

- 1) **Apologies:** To receive apologies and to approve reasons for absence
- 2) **Declarations of Interest:**
 - a) Register of Interests: Councillors are reminded of the need to update their register of interests
 - b) To declare any Personal Interests in items on the Agenda and their nature
 - c) To declare any Prejudicial Interests in items on the Agenda and their nature

(Councillors with prejudicial interests must leave the room for the relevant items - Code of Conduct para 12(2))

-County Pension Scheme: Finalise discussions and agree way forward for a discretions policy statement paper

-Clerks Rent Review: Finalise discussions and agree

To all Members of the Full Parish Council

You are hereby summoned to attend a Committee Meeting of Lane End Parish Council to be held in the Sycamore Room of the Village Hall on Monday 6th April 2009 at **7:30 p.m.** for the purpose of transacting the following business.

- 3) **As Points 1 & 2 Above:**
- 4) **Public Questions:** The meeting will be adjourned for Public Question time (maximum 20 minutes)
- 5) **Minutes:** Approval of Minutes of 2nd March & 16th March 09
- 6) **Action point review:** - from pre reading summary to agree those actions discharged and carried forward
- 7) **Finance:** - Approval of payment of Accounts for April 09: - Lane End Business Forum Affiliation agreement to Annual Fee and representation: - Clarion Status report (For information only)
- 8) **Village Design Statement:** To give consideration to, and agree actions to be taken on way forward (Cllr Fitzpatrick)
- 9) **Emergency Plan:** To give consideration to, and agree actions to be taken on way forward (Cllr Fitzpatrick)
- 10) **Methodist Church Donation:** To give consideration to and agree request (Cllr Wright)
- 11) **Philps Close Residents Letter:** To give consideration to and agree response. (Cllr Wright)
- 12) **School Common May Day Parking Request:** To give consideration to and agree request for 4th May (Clerk)
- 13) **Training Report:** To receive Cllr Mansell's report on training attended.
- 14) **Cadmere End Drainage:** To receive Cllr Stewarts 'statement of works' & agreement of way forward
- 15) **Committee Remits:** To receive consider and agree Cllr Counters paper
- 16) **LESA Notice board & Signage requests:** To consider requests & agree response. (Clerk)
- 17) **LESA Lease:** Decision for annual renewal & consideration to revising lease with acceptance of offer of assistance with the revision. (Cllr Davis)
- 18) **Annual Parish Meeting:** To agree roles, responsibilities and reporting required
- 19) **Land Registry request:** To consider and delegate activity to Clerk to finalise
- 20) **Clerk's report:** including Correspondence and Reports received (List as pre-reading, which are available for inspection from the Clerk on request)
- 21) **Invitations to Meetings and Events received:** To confirm attendees.
- 22) **Councillors reports and items for future agenda:** Each Councillor is requested to use this opportunity to report minor matters of information not included elsewhere on the agenda and to raise items for future agendas.
(Councillors are respectfully reminded that this is not an opportunity for debate or decision making)

NEXT MEETING: To confirm that the next **Planning Committee Meeting will be held on Monday 20th April 2009** from 7:30 pm in the Sycamore Room of Lane End Village Hall.

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- 23) To receive and agree Finance Committee recommendations on Clerk's salary, Rent review and Pension discretions.

Signed

M J Dunning

Clerk

31st March 2009