

# LANE END PARISH COUNCIL

## MINUTES OF FULL COUNCIL MEETING

**Held on 1<sup>st</sup> September 2008 at 7.30 pm in the Sycamore Room of**

### **Lane End Village Hall.**

**ATTENDANCE:** Councillors Wright, Achurch, Coulter, Detsiny, Fitzpatrick, Lumbers, Pullen, & Stewart.

**CLERK:** Mandy Dunning

**MEMBERS OF THE PUBLIC:** Mr B Edgley, Mrs A Edgley, Mr R Monk, Mr K Wright & Mr W Dunn

#### 1. PUBLIC QUESTIONS

Mr Edgley enquired why point 11 on the Agenda was to be held in closed session.  
Mr Edgley enquired why Cllrs Pullen & Lumbers were to be excluded.  
Mr Monk re-iterated the same questions.  
Mrs Edgley asked if all Councils operated the same Code of Conduct.

#### 2. APOLOGIES & DECLARATIONS OF INTEREST

Apologies were received from Cllr Mansell as he was attending the Proms, Cllr Davis as he is on holiday.

No Declarations of Interest were made, as Cllrs Lumbers & Pullen were required to leave prior to the closed session.

Madam Chair Cllr Wright advised Council of the passing away of ex Councillor Andrew Fowler the previous week.

#### 3. MINUTES

There was an amendment to page one of the Minutes of the 4<sup>th</sup> August, Mr S Cripps now reads as HHJ S Cripps in both the members of the public & public questions sections.

Cllr Lumbers asked for the wording after Oliver Rackham on page 4 to be removed, as this was not correct.

With these amendments adjusted, the Minutes for the 4<sup>th</sup> August were agreed as a true and correct record.

#### 4. REVIEW ITEMS

##### a) Youth & Community

- LE Y&CC Agreements (Pre-reading)

Cllr Detsiny advised that there were three leases, the head lease between County and District, the under lease between District and the Parish and then the Management Agreement between the Parish and the Youth and Community Centre.

Cllr Pullen advised of how the Centre came to be provided originally.

Cllr Detsiny stated BCC required some very minor alterations to the head lease, despite this being in discussion for in excess of five years. He advised that Chris Gentry, part of the legal team at WDC, was representing the Parish with these documents and attending to the alterations requested which should be completed shortly.

Cllr Detsiny requested that, having read the documents supplied as pre-reading, if any member of the Council had any query to contact Nigel Finn, as his in depth knowledge of the documents could not be faulted. Cllr Coulter asked if the Centre

**Note:** the meeting was recorded to assist with the capture of the minutes.

**Note:** Mr Finn's contact details were provided  
**Action:** All Councillors raise with Mr Finn as appropriate and to advise Clerk of same.

ceased to operate were there any exit penalties or costs involved with the leases to the Council, Cllr Detsiny confirmed there were not. Cllr Detsiny added that should the school be closed then County may look to re-utilise the whole site however they would also be required to relocate the Centre somewhere in the Parish.

The Council resolved that should there be no further questions or queries of substance on the documents made by 29<sup>th</sup> September, that the under lease & management agreements would be signed once the minor alterations to the head lease were made.

- Young People Research Street Dreams (Pre-reading)

Cllr Wright asked if every one had read these documents, the Councillors confirmed they had.

Cllr Detsiny explained the background of the papers and his involvement over the last few months with this, plus the logic of having three or four financial stakeholders for the project.

Cllr Detsiny proposed that the Council support the project to the tune of £300.00.

Cllr Wright advised that would be a payment made under S137 of LGA 1972 and that the Council's budget for this year had already been spent.

Cllr Wright enquired as to when the initiative was planned for. Cllr Detsiny advised that originally September had been mooted however he had advised Street Dreams this would not be possible much before October.

Cllr Coulter felt that the project had much merit and that the Finance Committee should look to adjust the budgets and find the funds to support the project even if the Police are not agreeable to financially support this.

The Council resolved that the Finance Committee should look to identify the funding of up to £600.00, should the police not make a contribution, to support the Project and the associated financial request, to allow the Council to be a stakeholder in the project.

**Action:** Finance Committee

- Clarion V, a proposed new way of working.

The Clerk explained that despite the proposal being dated 20<sup>th</sup> August the revised version had not arrived until today; a copy is associated with these Minutes. The paper was circulated to the Councillors. Cllr Detsiny advised Council of the background to this having come from the Parish Plan Communication group.

Cllr Coulter raised the issue of the financial impact on the current advertisers, and also should the publication and production rights be reverted in full to Council, would the advertisers also be returned with it, as without them the magazine would not be sustainable.

After a round table discussion the Council resolved that any questions or queries with the proposal should be with the Clerk by the 8<sup>th</sup> September, so that these could be collated and put to Jan Ridley for response.

The proposal will come back to Council for a final decision on the potential merger no later than December.

**Action:** All Councillors

b) Highways – No items tabled for this section

c) Open Spaces –

- Moorend Common Bridleway agreement new route

Cllr Lumbers advised that there were two potential routes, and that the recommendation from the Opens Spaces Committee was that the route should be from Woodpeckers via White Cottage onto the loose gravel track that goes down towards the Prince Albert.

The Council resolved that this route be adopted and monitored for a six-month period, to assess wear and tear.

- Drainage proposal for Cadmore End Common

Cllr Lumbers circulated a diagram and a letter, copies of which are associated with these Minutes, which had been sent to Ross Osborn to share with the Environment Group of the Parish Plan to assist with a potential solution. Cllr Stewart stated that there were a number of ways that this issue could be addressed however it would clearly be dependant on how much the Council wished to spend to resolve this matter whilst retaining the village ambience currently enjoyed. Cllr Stewart agreed that this was a 'Highways' issue and that he would take this away and provide Council with a recommendation as to what could be done, with the varying associated financial levels in readiness for the next Highways Committee.

**Action:** Cllr Stewart by 15<sup>th</sup> September.

Cllr Wright updated Council on the posts on Cadmore End Common, stating that they had been removed but had left rather large holes in the ground. Her initial enquiries have not been responded to as yet, however she believes that the Revels Committee would have been responsible for the erection of these and therefore should be written to requesting that they reinstate the Common to its former state. The Council resolved that this should occur, and Cllr Wright confirmed that she would establish who the Clerk should write to.

**Action:** Cllr Wright & Clerk Done

5. ACTION POINT REVIEW

All items on the Action Point Review dated 5<sup>th</sup> March, 16<sup>th</sup> April, 2<sup>nd</sup> July and 19<sup>th</sup> November are long standing items that remain to ensure that they are not overlooked. Cllr Wright asked if any further actions had been fulfilled, since the circulation of the pre-reading.

Cllr Fitzpatrick advised that the item for the Community Self Help Plan was to be discussed by the Parish Plan Steering Group at its next meeting on 9<sup>th</sup> September.

Cllr Pullen confirmed that he had made no further progress with the Allotment meetings or tenancy agreements.

Cllr Lumbers enquired what the situation was, with the liaising with Pastor Richards to supporting the Best Kept Village Competition as it had gone from the Action Point review. The Clerk advised that this was not directly linked with the Competition, which the Council had resolved it would enter in 2010; this was that some members of the Elim Centre had expressed a wish to assist in tidying the village and Sue Atkins had agreed to discuss this with Pastor Richards. The Clerk understood that this had occurred. Cllr Fitzpatrick stated that the Competition will be discussed by both the Environment and Community Parish Plan Groups.

Cllr Wright confirmed those actions discharged and carried forward.

6. FINANCE

- Approval of the Accounts for September.

The Clerk circulated the Income/Expenditure sheet and Budget sheet, for the Councillors to consider, she advised that she had yet to receive the bank statement so had be unable to complete the bank reconciliation document.

Cllr Wright asked for approval of the Expenditure Accounts for September, this was proposed by Cllr Pullen & seconded by Cllr Fitzpatrick. This was unanimously agreed.

Cllr Detsiny shared with Council his view of the financial situation should the outcome of Forge Cottage go in favour of the Council. This would leave Council in a comfortable position, and provide it with obvious opportunities of reinvestment back into the Community.

The Clerk reminded Council that Cllr Pullen had already suggested a further four lighting columns for Church Road.

Council will look at this in more detail when it is clear what is available and also what the opportunities and areas that require attention are.

Cllr Detsiny asked that all Committee Chairs and Parish Plan leads send to the Clerk their best estimates of the required expenditure for the next three years by 22<sup>nd</sup> September including a narrative to support the figures. This will allow Cllr Detsiny and the Clerk to put together the first draft for the budget for the Finance Committee to consider.

Cllr Wright asked when the Precept required submission, the Clerk advised the third week of January.

Cllr Coulter stated he did not think justice could be done to the task in three weeks.

Cllr Wright advised that this would still need to be attempted and educated decisions should be made.

Cllr Lumbers expressed his concern, as the historic figures were not at his disposal.

Cllr Stewart suggested that the subject matter be highlighted, so that it was visible and then a judgment can be made.

- Approval of payment of the additional spend to the Parish Website Gallery

The addition of a gallery of pictures at a cost of £140.00 + vat was proposed by Cllr Detsiny. Cllr Fitzpatrick seconded this and Council resolved to the additional spend over the originally agreed budget.

#### 7. SYDNEY HOUSE (Pre-reading)

Cllr Wright stated that the pre-reading supplied was from a meeting held on the 19<sup>th</sup> August.

Cllr Fitzpatrick stated that the situation with the redevelopment of the site appeared to be moving with some pace now. The desire of the M40 CEG and Council is to secure, perhaps via the S106, more funding than is currently being proposed by the developer to extend the sound barrier further so that existing residents also benefit, rather than just those being provided accommodation in Sydney House. However the Council would be seen as having a conflict of interests to the planning application should it go into direct discussion with the developer. Another meeting is scheduled with the M40 CEG and other interested parties on 11<sup>th</sup> September to combine the elements on noise reduction and appropriate housing provision.

Cllr Coulter also mentioned his and Cllr Stewarts' meeting on 18<sup>th</sup> September and perhaps Chris Watson should be invited as well.

Cllr Fitzpatrick stated the housing provision would be available to anyone within the Wycombe District with sufficient points to make them eligible and not give priority to anyone from Lane End. Cllr Coulter stated that it was vital that the Council engaged with the District Council on this issue.

#### 8. CLERK'S REPORT

Point 1 Cllr Wright wished to make it clear that she and the Clerk had met with Ms Denny to understand her siting requirements for a greenhouse.

Point 5 Attendees are to be Cllr Wright, Cllr Coulter & the Clerk as Cllr Detsiny is on holiday, and this was resolved by Council. Clerk to copy witness statement for Cllr Coulter.

Point 13 Cllr Fitzpatrick

Point 14 Cllr Achurch

Point 16 Cllr Wright

Point 18 Cllrs Wright & Fitzpatrick

Point 26 Cllr Stewart

**Action:** Clerk Done but not available.

**Note:** Cllr Stewart suggested greenhouses should not be glass ones.

**Action:** Clerk Done

The Clerk brought to the attention of Council some additional items:

She had received responses from both the CAA and Cllr Lesley Clarke's office concerning the WAP JCC, effectively advising that they were unable to assist.

That she had declined donation requests from Age Concern & the Air Ambulance as the budget had been spent, but had advised these would be put before Council to consider in the budget setting process for 09/10.

The Documents detailed in the Meetings & Reports received were circulated amongst the Councillors.

9. MEMBERS QUESTIONS & STATEMENTS

Cllr Detsiny advised that he had reviewed the RoSPA report and visited the play area at the Playing Fields, as there are a few items require attention which can be addressed in the new financial year however he believed that the Community Group of the Parish Plan should look at a longer-term solution for the area and it's revitalization and perhaps relocation. Cllr Stewart agreed that the area was somewhat poor in its security and the aesthetics were not good.

Cllr Lumbers updated Council on his activity with the now finalised nine-page statement for Forge Cottage, a copy of which he passed to the Clerk for file.

Action: Clerk Done

Cllr Lumbers stated the Parish Plan Environment Group had asked him if a proposal for Oakshaw could be put on the next Open Spaces Committee Agenda for discussion.

Cllr Wright advised that Cadmore End PCC had received a sizable donation from Mr & Mrs Edgley.

Cllr Wright apologised for her husband's out burst during Public Questions and wished for her displeasure to be Minuted.

Christmas Dinner arrangements; The Peacock was suggested as the venue and Councillors were reminded that they would need to pay for their own food and drink. The decision on who to invite as guests still needed to be made and their costs will be paid for from the Chairman Allowance.

There being no further business the meeting closed at 9:55 pm

Signed.....  
(Chair)

Date.....