

**LANE END PARISH COUNCIL  
MINUTES OF THE FULL PARISH COUNCIL MEETING ON  
ON MONDAY 4<sup>th</sup> SEPTEMBER 2017 AT 7.30 pm IN THE SYCAMORE ROOM OF THE  
LANE END VILLAGE HALL**

**ATTENDANCE:** Cllrs Detsiny – Chairman, Coulter, Dunning, Harries, Hunt, King, Nolan, Osborn, Sarney, Stewart and Wright.

**CLERK:** Mrs Hayley Glasgow was unable to attend the meeting and it was agreed that in her absence Cllr Coulter should be asked to take the minutes of the meeting.

**MEMBERS OF THE PUBLIC:** 4

<p><b>1. Apologies for absence:</b></p> <p>No apologies for absence had been given and all Councillors were present at the meeting.</p> <p><b>2. Declarations of any Personal or Prejudicial Interests:</b></p> <p>No declaration of personal or prejudicial interests were made on items in open session.</p> <p><b>3. Minutes:</b></p> <p>It was noted that the date of the Minutes of the previous Meeting should be amended to Tuesday 1 August. Subject to that change, Council approved the minutes as a true and fair reflection of the meeting that had taken place. It was agreed that the Chairman would sign the Minutes at the conclusion of the Meeting.</p> <p><b>4. Matters Arising:</b></p> <p>In relation to Item 9) the Chairman proposed that the venue for meetings to be held in 2018 should alternate with one third of the meetings being held at LEYCC, one third at the Clubhouse at the Playing Fields and half of the remaining third at the Lane End village Hall with the other half at Cadmore End Village Hall. It was agreed that the Clerk should be asked to draw up a schedule of meetings for 2018 on this basis.</p> <p><b>5. Finance - Approval of the Accounts for August 2017</b></p> <p>Council noted that the accounts included an invoice relating to the printing of Clarion in March 2017 which had only just been presented. Notwithstanding this Council approved the accounts.</p> <p><b>6. To Agree a Wayleave:</b></p> <p>Council agreed to grant a wayleave for a BT Cabinet and associated ducting on Cadmore End Common.</p> <p><b>7. Land Adjoining Forge Cottage:</b></p> <p>Following a meeting with the prospective owner of Forge Cottage, Council considered a request for the use of a small area of common land immediately adjacent to Forge Cottage. This would involve erecting a picket fence to follow the perimeter of this small area of land, putting up a swing and trampoline and erecting a temporary shed (ie without a foundation). Council also noted that at this meeting, the prospective owner had not challenged its stated interpretation of the correct boundary line with Forge Cottage.</p> <p>Council agreed to grant this request subject to a formal Licence Agreement being put in place at no cost to the Council.</p> <p><b>8. Trees on Cadmore End Common</b></p> <p>Council noted that the owner of Skilmoor House on Cadmore End Common, having viewed the Report produced by Ridgeway Woodlands, had expressed a preference for</p>	<p style="text-align: right;"><b>34/17</b></p> <p style="text-align: right;"><b>Action –Clerk</b></p> <p style="text-align: right;"><b>Action - Clerk</b></p> <p style="text-align: right;"><b>Action –Clerk</b></p> <p style="text-align: right;"><b>Action –Clerk</b></p>
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the suggested option of pollarding the 4 trees concerned. However the owner's personal preference was to have the 4 trees completely removed and proposed that 4 new trees could be planted to maintain the character of the wooded common.

Council agreed that in principle it would support either course of action providing that this received the prior approval of Wycombe District Council and that it was undertaken at no cost to the Parish Council. Council asked that, once WDC approval has been given, the matter should come back for final agreement, prior to any works being undertaken, with details of the proposed contractor and the specific works that are planned.

#### **9. Tree Works on Moorend Common**

Council received a quotation from Ridgeway Woodlands for the removal of a large oak tree on Moorend Common which was considered to be in a potentially dangerous condition.

Council agreed to accept the quotation and instruct Ridgeway Woodlands to proceed with the work.

#### **10. Lane End Playing Fields**

Cllr Harries reported on constructive discussions which had taken place with LESA, which had led to the view that the objectives that Council had been seeking to achieve in setting up a new body could perhaps be better accomplished through the existing framework of LESA. In particular, LESA had indicated that it would be receptive to change in a number of areas including:

- Inviting 4 members of the proposed new body to join the LESA Committee
- Updating the Memorandum and Articles of Association
- Extending access to the Association by applying for a Premises Licence
- Extending opening hours where there sufficient demand to make this viable
- Considering a change in name

It was the view of Sub-Group involved in setting up the proposed new body that this alternative approach offered the best way forward. Council supported this view and noted that ultimately the same objectives would achieved although this would now be accomplished in a different and possibly better way.

Cllr Detsiny stressed the importance of setting up a "Marketing/Entertainment Group" to promote the use of the Clubhouse and the facilities at the Playing Fields.

Cllr Harries reported that there were now 5 Teams using the Football Pitches, including Wycombe Wanderers Ladies, and that 8 Teams will be regularly using the new 3G 5-A-side Football Pitch from October onwards. In addition, it was hoped that Clubhouse Bar would now be re-opened on 16 September.

Cllr Harries advised Council of a number of difficulties which had been encountered and needed to be addressed. These included dog fouling on the Football Pitches, problems caused by moles, problems with the grass cutting regime and a need to have the waste bins emptied. Council agreed that:

- The grass cutting requirement should be amended to a "cut and lift" for the next few weeks when and as necessary.
- The waste bins should be emptied by a one off collection but that this responsibility should subsequently pass on to LESA.
- The Pest Control Company should be retained until the problem with the moles had been satisfactorily addressed.
- A proposal to address the problem of dog fouling should be presented to Council and that this could if necessary include consideration of passing a Bye Law.

#### **11. Clerks Report**

With reference to Item 8, Council expressed concerns about the difficulties allotment holders at Chalky Fields are reported to have encountered with a resident of Chalky Fields. Council noted that the Police were now involved in dealing with this matter.

Action -Clerk

Action – Cllr  
Harries /  
Coulter

Council noted that Item 11 would be discussed in Closed Session and, in relation to Item 14, asked that the proposed appointment of new internal auditor be brought forward as an Agenda Item at the next meeting.

36/17  
Action -Clerk

**12. Invitations to Meetings, Correspondence and Reports Received:**

Council noted the Clerk's summary of the invitations to meetings, correspondence and reports received.

**13. Matters Raised by Councillors:**

Cllr Osborn expressed a concern about horse riding on Ditchfield Common and asked that this be brought to the next meeting. In addition, Cllr Osborn asked Council to note firstly that the Gracewell Care Home had expressed interest in "reaching out" to its local community and secondly that the Clinical Commissioning Group would be holding a Surgery at the next LEOPAG meeting on 5 October at LEYCC.

Action -Clerk

Cllr Stewart reported on the problems that exist with regard to the poor condition of Church Path on Ditchfield Common. He had met with Dowdy Construction and an effective solution to these problems was likely to cost in the region of £20,000. He advised that this is not a Parish Council responsibility but that the problem is not going to go away and will only get worse. He suggested a way forward was to organise a meeting of all interested parties and whilst the Parish Council should not be involved he would be happy to project manage a solution if one can be agreed. Cllr Osborn offered to help in setting up such a meeting.

Cllr Harries suggested that consideration should be given to converting the Petanque Court at the Playing Fields to additional parking.

Action -Clerk

**14. Planning : To Consider New Applications and Receive Wycombe District Council Decisions and Appeals**

Cllr Stewart reported on the Planning Groups consideration of Planning Applications

It was agreed that Council would respond to the new Applications as follows :

Kirkwood –  
No Objection

Land to the rear of Zalma & Perkins –  
No Objection

2, Oakwood Place –  
No Objection

Agricultural Access Track –

Sidney House –

Council noted that this is likely to be one of the biggest developments in Lane End over the next 5-10 years and expressed its concern and disappointment that there had been no prior consultation with the Parish Council. It was also noted that the documents relating to the Planning Application had arrived too late for the Council to give them its full and due consideration.

Whilst the Parish Council was not objecting in principle to the Application, there were a number of significant concerns arising from it and Council also noted that the Application appeared to be in direct conflict with the previous position that WDC had adopted in relation to this site.

On this basis, it was agreed that the Clerk should be asked to contact WDC and request firstly an extension of the time allowed to respond to this Application and secondly a meeting with WDC Planning to discuss the issues arising from it.

NEXT MEETING: Ordinary meeting will be held on Monday 2<sup>nd</sup> October 2017 at the Cadmore End Village Hall.

**Meeting Closed at 20.50.**

**The Chairman.....Date.....**

