

**LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING ON
ON MONDAY 5th FEBRUARY 2018 AT 7.30 pm IN THE SYCAMORE ROOM OF THE
LANE END VILLAGE HALL.**

ATTENDANCE: Cllrs Detsiny – Chairman, Coulter, Dunning, Harries, King, Nolan, Osborn and Sarney.

CLERK: Mrs Hayley Glasgow

MEMBERS OF THE PUBLIC: 3

<p>1) Apologies for absence Cllrs Hunt, Stewart & Wright.</p>	07/18
<p>2) Declarations of any personal or prejudicial interests Cllr Osborn declared an interest in Ditchfield Common.</p>	
<p>MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPENED</p>	
<p>3) Minutes - Approval of the Full Parish Council Meeting on 15th January 2018 Council approved the minutes. The Chairman signed the minutes.</p>	
<p>The Chairman moved the below planning application forward on the agenda due to Parishioner interest.</p>	
<p><u>Planning</u></p>	
<p>Application made to the Secretary of State to construct works on Wheeler End Common. Council decided not to comment.</p>	
<p>4) Matters Arising Cllr Harries reported he hasn't yet found any more information regarding the external lights at Lane End Playing Fields.</p>	
<p>5) Finance - i) Approval of the accounts for January 2018 Council approved the income and expenditure report.</p>	Action – Clerk
<p>ii) Section 106 Funds It was suggested that Council would support the clearance of The Pond. Clerk to seek advice from Rod d'Ayala, Ecological Consultant, Pond Adviser.</p>	Action – Clerk
<p>iii) Contribution to the Holy Trinity Churchyard expenditure Council approved to a donation of £3000 towards The Churchyard expenditure.</p>	Action – Clerk
<p>6) Lane End Playing Fields- i) Environmental Services – to install new dog waste bins at Lane End Playing Fields Council agreed to install 3 additional dog waste bins. To be emptied fortnightly.</p>	Action – Clerk
<p>ii) General update</p> <ul style="list-style-type: none"> i. The police have decided they have nothing further to pursue regarding the break-in. ii. Council have appointed contractors to start the repairs to the roof. iii. Having interviewed 2 people, The Committee would like to offer them the roles which would be split between marketing and caretaking. The offer would be made on a 3-month rolling contract, 10 hours each per week. Ideally the employment will commence in April 2018. Employment law is complex. It is thought they would need to be employed by the Parish Council. The Clerk to confirm this with the External Auditor. Direct line of management would report to The Clerk, Cllrs Coulter and Harries to support the Clerk. iv. It was reported that one member of LESA has tendered their resignation. v. Council has received an offer from Polaris Groundcare to carry out all grass cutting at Lane End Playing Fields free of charge for one year. Council 	Action – Clerk Action – Clerk

<p>accepted the offer to commence in April 2018. Council felt they must have the right to terminate at short notice if the work was unsatisfactory.</p>	<p style="text-align: right;">08/18 Action – Clerk</p>
<p>7) Proposed signage for Ditchfield Common / Lane End Playing Fields The Clerk, Cllrs Osborn and Harries suggested a form of wording for the signs. The Clerk will obtain some examples from manufacturers and report at the next meeting.</p>	<p style="text-align: right;">Action – Clerk</p>
<p>8) New Local Plan / Chalky Fields Cllr Detsiny reported that he and Cllr Coulter have had meeting with Red Kite and New Urban Living. Those meetings have not advanced any further at the moment. Cllrs Coulter, Detsiny, Stewart and Nolan will meet with them again. Cllr Detsiny reported that doing a land swap at the playing fields has re-emerged. The Estate Agent representing the land owner has found some builders that are interested in doing a land swap. The builders need to approach WDC to find out if there is a chance of residential development.</p>	<p style="text-align: right;">Action – Cllrs Detsiny, Coulter, Nolan & Stewart.</p>
<p>9) Draft Complaints Procedure The Clerk drafted a new complaints procedure. Council agreed the following changes: i. To attend a meeting with full Council or a group of Councillors. ii. Vexatious complaints should be mentioned. iii. Respond as soon as time will allow and normally within 20 working days. Clerk to re-draft and submit at the March meeting.</p>	<p style="text-align: right;">Action - Clerk</p>
<p>10) Distribution/marketing of Clarion It was reported that there is currently a gap between editing and marketing the Clarion. Katy Dunn is the Editor for Clarion. Gill Dunn distributes Clarion. Cllr Detsiny met with Gill and discussed her taking on extra responsibilities such as selling space and invoicing etc. Council approved an honorarium payment of £300 per quarter for the distribution, selling space and invoicing for Clarion.</p>	<p style="text-align: right;">Action - Clerk</p>
<p>11) Allotments Cllr Detsiny reported that he asked Cllr Wright to undertake a strategic review of allotment strategy which Cllr Wright has agreed to do.</p>	<p style="text-align: right;">Action – Cllrs Detsiny / Wright</p>
<p>12) Clerk’s report</p> <ul style="list-style-type: none"> i. Planning application comments submitted. ii. AED inspections carried out and on-line forms submitted. iii. The precept request has been submitted to WDC. iv. I am in the process of progressing the licence/tenancy to rent Chalky Fields. All information is currently with Council’s solicitors. v. I am in the process of finalising the licence for land adjoining Forge Cottage. vi. I have submitted the 2 repair documents to SSE. vii. I am attending a web seminar run by SLCC in February regarding implementing DPO’s. viii. I have replied to Lane End Primary School regarding the school visit. Awaiting suggested dates. ix. There is an abandoned car on Moorend Common. This has been reported to the Police, they will contact the owner. x. I have advised Buckland Landscapes Council would like to accept the renewal of the grass cutting contract with a 3% inflation increase. I have advised The Playing Fields may be removed from the contract. xi. I have asked Ridgeway Woodlands to carry out the tree works at The Playing Fields. xii. I have sent the relevant paperwork to Art Security for the monitoring services at the Pavilion. 	

- xiii. I have submitted quotations to the insurance company for repairs to the externa roof.
- xiv. A further claim will shortly be submitted for the damage arising from the forced entry through the bar corridor ceiling and the subsequent significant water damage to the internal ceilings in both the bar cellar and bar corridor, plus damage caused by the intruders forcing entry through three internal doors.
- xv. There are a few empty allotment plots and there is no waiting list for them.
- xvi. Faulty street lights reported.
- xvii. Attended allotments sites re several issues.
- xviii. Next month's FPCM will be on Monday 5th March in Cadmore End Village Hall.

13) Invitations to Meetings, Correspondence & Reports received

Cllrs Stewart, Nolan and King have agreed to form a small group to look at strategic options regarding traffic management and parking in The Parish. The Peacock Pub has got planning permission and it was hoped that this would resolve the issue of rubbish. Council noted the report.

Cllrs Stewart,
King and
Nolan

14) Matters raised by Councillors

Cllrs Osborn and King met with BCC about bus routes. Council was advised to look at its Parish Plan as this may have a bearing on transport related issues. Cllr Detsiny will meet with the principal authors of the previous plan to review. Cllr Detsiny and Coulter met with the 2 most recently appointed Trustees of the Mole and Picket Charity to seek their advice on appropriate action regarding governance issues.

Action Clerk

15) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

The Buckinghamshire County Council (Public Footpath No.9 (part) Parish of Lane End) Public Path Diversion Order, 2018.
No objection.

<u>18/05118/FUL</u>	9 Wrights Close Lane End	Householder application for construction of 2.4 metre high soundproof timber fence at end of garden to reduce road noise The Parish Council would object as they understand the normal fence height is 7 foot.
<u>18/05039/FUL</u>	Woodlands Marlow Road Lane End	Householder application for construction of part two storey, part first floor, part single storey side/rear extension and associated alterations No objection.
<u>18/05105/FUL</u>	The Verne Moor Common Lane End	Demolition of existing single skin single storey utility and entrance porch and construction of single storey front extension with part gable end and flat roofs No objection.
<u>18/05134/TPO</u>	Yew Cottage Park Lane Lane End	Reduce the tree by up to 2 metres on all sides & up to 2 metres off the top through thinning & removal of live growth with pruning cuts ranging up to 75mm in diameter to a Yew tree (T1) to create a natural canopy No objection.
<u>18/05114/FUL</u>	1 Elwes Road Lane End	Householder application for construction of side conservatory (retrospective) No objection.

Case Ref: **17/07541/FUL** *Decision* Application Permitted *Date:*
22/12/2017

Address: Nineacres Bungalow Fingest Lane Fingest Buckinghamshire RG9 6QA

Proposal: Demolition of existing detached bungalow and outbuildings and erection of replacement 5 bed dwellinghouse with associated parking

Case Ref: **17/07990/VC** *Decision* Application Refused *Date:*
29/12/2017

Address: The White House High Street Lane End Buckinghamshire HP14 3ER

Proposal: Variation of condition 3 (Work to match and retention of sash windows) attached to

PP 16/07026/FUL (Conversion of existing dwelling to form 3 x 1 bed flats with associated fenestration alterations) to allow alterations to the windows

Case Ref: **17/08032/CTR** *Decision* Not to make a Tree Preservation Order *Date:*
18/12/2017

Address: 2 Sycamore Cottages Church Road Lane End Buckinghamshire HP14 3HL

Proposal: 2-3 Metre reduction to 1 x Ash (Tree A), crown lift to achieve 5m clearance over the

road/drive and 2.5m over the footpath to 3 x Hornbeam (Tree B, C & D), re-pollard

6 x Sycamore (Tree E, F, G, I, J & K) and 1m reduction in height and up to 2m

reduction of the lateral branches overhanging the garden (to a suitable branch

union) to 1 x Oak (Tree H)

Case Ref: **17/08208/FUL** *Decision* Application Permitted *Date:*
15/01/2018

Address: 17 Clinkard Place Lane End Buckinghamshire HP14 3HQ

Proposal: Householder application for construction of single storey front infill extension with

new roof over and first floor side extension (alternative scheme to pp 17/07394/FUL)

Case Ref: **17/08089/FUL** *Decision* Application Permitted *Date:*
15/01/2018

Address: Tree Tops Wheeler End Common Wheeler End Buckinghamshire HP14 3NL

Proposal: Householder application for construction of rear single storey glazed conservatory

17/05927/FUL7 Judlens, High Street, Lane End, Buckinghamshire, HP14 3ER

Proposal: Erection of a block of 4 x 1-bed self-contained flats to rear with bin/cycle stores & amenity area

Appeal Decision: Appeal Dismissed

NEXT MEETING: Ordinary meeting will be held on Monday 5th March 2018 in Cadmore End Village Hall.

Meeting Closed at 21.25.

The Chairman.....Date.....