

5) Matters Arising

The Doctors Surgery meeting was well attended and informative. Clerk will write to the doctors to thank them.

Wheelie bin stickers have been distributed with the latest Clarion.

6) Finance -

i) Approval of the accounts for March 2019

Council agreed the Income and Expenditure report.

If any additional invoices are received in the next few days The Clerk has the discretion to add these to this financial year I&E.

ii) Expenditure against Budget report

Council noted the year end budget against expenditure report.

iii) Donation request – Community Cop Cards

Council approved a donation of £250.00.

iv) Donation request – Holy Trinity Church

Council approved a donation of £2500.

v) Street lighting supply

SSE are due to send an updated UMS Certificate for the unmetered supply of street lighting. On a recent inventory it appeared that Council were being charged for several street lights that were out of service or no longer existed. Therefore, an updated UMS certificate is required to obtain new quotations.

Council are in the process of changing lamps to LED, it is hoped that this will reduce expenditure.

Council asked The Clerk to obtain quotations based on the updated UMS Certificate and at her discretion opt for the best quotation.

The Clerk will also look at renewable energy although not all supplier will offer quotations for an unmetered supply.

7) Lane End Playing Fields – General update

Cllr Coulter has been appointed the new Lane End Sports Association Treasurer.

It was reported that Wycombe Town Juniors are using the football pitch and 3G area. Across the year the income from this will be £2.5k.

The Oxford United Goal Keeper is hiring the 3G pitch on Fridays for goal keeper training.

It was reported that the pocket park grant was unfortunately unsuccessful. A high number of applications were received.

A future meeting has been arranged regarding The Articles of Association.

The garage

A Parishioner has offered to replace the existing garage at The Playing Fields with a garage that he no longer requires. His builders would move the garage.

Council received a quote of £1400 to remove and dispose of the asbestos roof.

Council received a quote to clad and make good the existing garage and hire of a skip of £5900.

Cllr Stewart thanked the Parishioner for the offer of the garage however it was deemed a better solution to make good the existing garage. Cllr Stewart will meet with the Parishioner and advise him of the decision.

Council agreed to progress the quotations for the removal of the asbestos roof and the cladding of the garage subject to Cllr Stewart meeting with the parishioner.

Patio area / disabled access

Cllr Stewart reported that he had completed sketch/plan of the patio area with ramp for the disabled access to the pavilion. The approximate costs are £35k.

In principle Council agreed for Cllrs Stewart/Harries to go ahead with quotes for the patio/access.

There was also an important debate as to whether Council should be looking at the disabled toilet/kitchen area ahead of the patio/ramp.

Cllr Stewart agreed to prepare a scheme for the disabled toilet and kitchen area. However, Council currently has limited funds and one scheme will probably need to take precedence over the other.

Cllr Detsiny will bring a paper to the next meeting detailing options for the next stage of The Clubhouse development, which will take into account the requirement for people with disabilities and the need to try and build footfall whilst the opportunity still exists.

8) Allotments – clearance of Sandyfield plots

A quote of £700 for the clearance of 3 large allotment plots at Sandyfield Allotments was approved.

14/19

Action – Clerk

Action – Clerk

Action – Clerk

Action – Clerk

Action – Clerk

Action – Cllr
Stewart

Action – Clerk

9) Moorend Common - i) To agree the spring cut of North Meadow (bracken management)

Council approved the quotation of £240 from Buckland Landscapes.

ii) Moorend Common

Council agreed an approximate cost of £300 for advice from John Morris on tree clearance.

Action – Clerk

iii) Replacement of bollards

Council agreed the quotation from James Glasgow of £300 to install 5 wooden posts to replace rotting bollards on Moorend Common.

Action – Clerk

10) Clerk's report

- i. Planning application comments submitted.
- ii. AED inspections carried out and on-line forms submitted.
- iii. I have reported several street lights to TFB / SSE that are not working.
- iv. I sent an email regarding changing over to a PO Box address. I did ask for comments if anyone had concerns. No comments were received, I will start the process of changing to a PO Box shortly. The cost is £31.80 per month.
- v. I am still waiting for an updated unmetered supply certificate from SSE. Once I have the certificate, I can start the process of obtaining quotes for the street lighting supply.
- vi. The majority of the information for the free website makeover has been sent to mh-p. Photos to follow.
- vii. The date of the August meeting has been changed to Monday 12th August.
- viii. As agreed at the last meeting I submitted comments online and via email re the Golden Goff site RUR1.
- ix. Thank you for responding to my email re the FOI request. All details have been sent to the parishioner who requested them.
- x. I have signed and returned the WDC devolved services agreement.
- xi. I have signed and returned the BCC devolved services agreement.
- xii. Council were being invoiced VAT on one allotment site but not the other site. I contacted Castle Water and queried this. Castle Water has credited us all the VAT paid. Both sites are now not invoiced VAT.
- xiii. James Glasgow quoted £300 to replace 5 bollards at Ditchfield Common. The same price was quoted to replace 5 bollards at Moorend Common on the verge by the noticeboard. Cllrs Detsiny / Stewart authorised the work.
- xiv. WDC asked if the PC required a play inspection report. I spoke to Cllr Harries but as the PC doesn't have a children's park we decided this wasn't required.
- xv. I have ordered 12 '30 for a reason' signs. Awaiting confirmation from BCC.
- xvi. I have recently given 3 empty plots to new tenants at Bunkers Allotments.
- xvii. I met with Cllr Harries at Sandyfield Allotments to discuss clearance works.
- xviii. An allotment tenant at Chalky Fields raised concerns about the health of the trees on The Orchards. I asked Pete Whipp to take a look and he has given the following advice:
 - a. "There is a line of *Prunus* trees just inside the field along the boundary fence behind the sheds. A couple of the larger ones have evidence of some old rot scars in the base. One has a slight lean over the allotments and a shed but the others have had some of the overhanging branches removed or reduced in the past. Given they have stood up to the recent strong winds I don't think these trees constitute an imminent danger. Most are, however, a bit top heavy. I do not consider that any urgent safety work is required. However, the branches overhanging the fence-line could be reduced again and some perhaps topped to reduce the weight in the canopies to reduce the risk of any falling on the sheds / allotments in the future".

Action – Clerk

Action – Clerk

Action – Clerk

- xix. The Hedge at Bunkers Allotments has been cut.
- xx. Cllr Harries has advised that some of the fencing had broken at Bunkers Allotments leaving a large gap which could be quite dangerous. I will ask James Glasgow to provide a quote.

Action - Clerk

11) Invitations to Meetings, Correspondence & Reports received

Concerns raised re speeding on The Row. Council are in the process of ordering new signs.

12) Matters raised by Councillors

None.

NEXT MEETING: Annual Parish Meeting, Annual Meeting of the Parish Council and Ordinary meeting will be held on Monday 13th May 2019 – Lane End Sports Association.

Meeting Closed: 20.52

The Chairman.....Date.....