

LANE END PARISH COUNCIL
MINUTES OF THE FULL PARISH COUNCIL MEETING
Held on Monday 05th December 2011 at 7.30 pm in the Sycamore Room.

ATTENDANCE: Councillors Coulter, Dunning, Harris, Osborn, Nicolson, Pullen, Simmons, Smith, Stewart, Wright.

CLERK: Hayley Glasgow.

MEMBERS OF THE PUBLIC: 7

<p>1) Apologies for absence. Cllr Detsiny.</p> <p>2) Declarations of any personal or prejudicial interests. Cllr Coulter, Cllr Osborn, Cllr Nicolson, Cllr Simmons declared an interest in Ditchfield Common. Cllr Dunning declared an interest in the Lane End Senior Youth Club.</p> <p style="text-align: center;">MEETING CLOSED FOR PUBLIC QUESTIONS MEETING RE-OPEN</p> <p>Congratulations to all those involved in Christmas in the Village. The Parish Council would like to thank all those who gave their time to help, in particular thanks to Lane End Twinning Association, Lane End Youth and Community Centre and Councillors Smith, Osborn, Harris.</p> <p>3) Minutes: Approval of the Full Minutes and Closed Session Minutes of 7th November 2011. The minutes were agreed to be a true and accurate record, Council approved the minutes.</p> <p>4) Action point review: from pre reading summary to agree those actions discharged and carried forward. Council noted Parrott and Coales Solicitors have received the draft contracts for Ditchfield Common.</p> <p>5) Finance :</p> <p style="padding-left: 40px;">I) Approval of payment of Accounts for November 2011. Council approved the accounts.</p> <p style="padding-left: 80px;">II) To agree the budget and precept for 2012/13. Council approved the proposed budget and agreed to hold the precept at £107,500.</p> <p style="padding-left: 40px;">III) Street lighting. Two street lights are in need to immediate repair, one on Simmons Way the other on Lammas Way. The Clerk should look at the PC insurance to check if it is financially beneficial to make a claim, if not the Clerk should instruct SEC to carry out the repairs.</p> <p style="padding-left: 40px;">IV) Year End Accounts. The Clerk had looked into the possibility out an outside accountancy company completing the year end accounts on behalf of the Parish Council. Cllr Dunning kindly offered to assist with the completion of the year end accounts. Although Council was extremely grateful for this offer it felt that using an outside accountancy company would offer more independence and therefore greater protection for Council. Council agreed to instruct Fish Partnership to carry out a half yearly check and the completion of the year end accounts.</p>	<p>Action – Clerk to check insurance.</p> <p>Action – Clerk to instruct Fish Partnership.</p>
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6) Car Parking.

Cllr Stewart gave an overview of the paper which was sent to Council prior to the meeting.

Council were minded that the Village is choked by parking mainly from people working on the industrial estate, parking for the entire day.

Cllr Stewart would like to receive any comments on the paper from Councillors by the February meeting; he will then meet with WDC sometime in Feb / March.

7) Ditchfield Common.

Council has received a letter from the Chilterns Conservation Board (CCB) in response to the informal letter sent from the Parish Council regarding the offer from the Parochial Church Council (PCC) to assist in the purchase of Ditchfield Common.

Cllr Coulter detailed the response. The CCB felt that if the PC were to accept the offer from the PCC this would fundamentally change the basis on which the decision had been made by the CCB to award a Grant towards the purchase of Ditchfield Common. As a result of this it would have to go back to the Grant Advisory Panel for reconsideration. The CCB felt that this would almost certainly lead to a reduction in the Grant awarded and could even lead to the whole Grant being removed.

Council felt if they were now in a situation where they are going to potentially lose some or all of the grant from the CCB it would not make sense to accept the kind offer from the PCC.

Meeting closed at 20.14 to address a Parishioner. Meeting re-opened at 20.15.

Council were grateful for the kind offer from the PCC however on this occasion it would with regret have to decline. Council are still very keen to progress the purchase and if the PCC felt they could make any donation to assist with this the PC would be delighted.

The Parish Council determined that it confirmed its intention to proceed with the purchase of Ditchfield Common at the price of £65,000. That this action is being taken under S.124 (1) (b) of the Local Government Act 1972 for the purpose of being of benefit to the Parish and ensuring those with rights of common within the parish continue to be able to assert those rights. Cllr Dunning proposed, Cllr Osborn Seconded the proposal, all members of Council were in support.

8) Lane End Senior Youth Club.

Council had determined at the FPCM on 4th July 2011 they were minded to support an agreed donation of £5000 to the Lane End Senior Youth Club which would be subject to a business plan which provided details of where the money would be spent. Council had also been concerned that it should not support a project such as this unless there was at least a reasonable level of assurance that it could be sustained into the future.

Cllr Dunning had provided the Business Plan prior to the meeting which gave details of the costs of the Club which would appear to amount to around £15,000 per year.

Cllr Dunning gave details of a recent charity event which raised £1,000 and a further grant has been awarded by Buckinghamshire County Council to cover the costs of the room hire, estimated as being £2,500 per annum, over each of the next three years.

Council noted concerns at the apparent level of hire charges proposed between the Lane End Senior Youth Club and the LEYCC and agreed this is something which should be investigated further.

Council were unsure of how the current gap of approximately £6,500 in the total annual costs of £15,000 would be covered.

Cllr Dunning did not feel that she had enough information to be able to answer all of the questions raised at the meeting and therefore it was agreed that the Clerk would put in writing the further information which the Parish Council was seeking. If the Clerk was to receive a satisfactory response it was felt that the money could be awarded with no further approval by the Parish Council.

**Action –
Councillors
to send
comments
to Cllr
Stewart.**

**Action –
Clerk to
write to the
PCC and
CCB.**

**Action –
Clerk to
write to Cllr
Dunning.**

Council agreed that it would like details of any further funds which are either currently available to the Club or which they anticipate will become available or, alternatively, a reassurance that it will still be possible to effectively operate the Senior Youth Club with the funds that are actually available.

9) The Diamond Jubilee.

Council were minded to do something to mark the Diamond Jubilee. Council agreed to form a small working group, Cllrs Smith, Harris, Osborn and Stewart offered to be part of the working group and report back to Council at a later date with ideas and suggestions.

10) Clerk's report.

Council noted the report.

11) Invitations to Meetings, Correspondence & Reports received.

Council has received a further letter from a Parishioner regarding its decision to refuse his request under the Freedom of Information Act. Council agreed that it would review this decision and reconsider the grounds on which the request had been refused. Having duly done so, Council determined that the grounds remained valid and that it should therefore confirm its decision to decline the request. The Clerk will reply to the letter received and Councillors were invited to send any comments on a draft letter prepared by the Clerk by the end of the week.

12) Matters raised by Councillors.

Cllr Osborn reported that there will be a consultation about Sydney House. The consultation will be on 10th Jan between 4 and 6pm. Location not confirmed as yet. Cllr Dunning informed the Clerk of a concrete bin by the pond which has been knocked over. Cllr Dunning also requested that the Clerks Maternity Cover should be on the next agenda.

Cllr Nicolson advised that he will resign as of the end of this meeting due to a move after Christmas. The Parish Council thanked Cllr Nicolson the contribution he has made to the work of Council. It was agreed that the Clerk will advertise the vacancy after Christmas.

13) Planning: To consider new applications and receive Wycombe District Council Decisions and Appeals

New Applications

11/07531/CLP – 11 New Road, Bolter End - Application for a certificate of lawfulness for proposed construction of a single storey rear extension.

No objection

11/07621/CTREE – 1 & 2 Sycamore Cottages, Church Road, Lane End - Fell 1 x Sycamore Tree (T1).

No Comment.

11/07570/FUL – Samedi, Park Lane, Lane End - Householder application for raising of roof in connection with loft conversion & raise & re-build existing chimney.

No objection.

Decisions

Ref: **11/07147/FUL** *Decision:* **Application Permitted Date 08/11/2011**

Address: Kirkwood Cadmore End High Wycombe Buckinghamshire HP14 3PL

Proposal: Erection of 1 x 4 bed detached dwelling with basement area, a detached garage to front & creation of new access (alternative scheme to those allowed under pp 08/07431/FUL (as amended under 09/07175/MINAMD) & 10/05923/FUL).

Ref: **11/06989/FUL** *Decision:* **Application Permitted Date 18/11/2011**

Address: 70 The Row Lane End Buckinghamshire HP14 3JU

Proposal: Householder application for demolition of existing extension and replacement with larger single storey rear extension.

**Action –
Clerk to
reply to the
letter
received.**

NEXT MEETING: To confirm that next Full Parish Council Meeting will be held on Monday 9th January 2012 at 7.30pm in Cadmore End Village Hall.
There being no further business the Chairman closed the meeting at 21.07pm.

Signed..... (Chair)

Dated.....